



ARUNACHAL PRADESH STATE ELECTRICITY REGULATORY COMMISSION  
O.T. BUILDING, 2<sup>ND</sup> FLOOR, NITI VIHAR MARKET, T.T. MARG  
NITI VIHAR, ITANAGAR - 791111  
Tel : 0360-2310642, Fax : 0360-2310643, E-mail : apserc-arn@gov.in  
website : [www.apserc.nic.in](http://www.apserc.nic.in)

APSERC/E-13/IV/2023-24/197

Dated, Itanagar the 18<sup>th</sup> August 2023

**VACANCY CIRCULAR**

Arunachal Pradesh State Electricity Regulatory Commission (APSERC), a Statutory Body constituted by the Government of Arunachal Pradesh under the Electricity Act 2003 invites applications for engagement of Consultants in Technical and Finance wing of the Commission as per details given below :

SI No	Level of individual consultant	No. of post	Qualification and Experience	Consolidated Fee
1.	Expert Consultant (Technical)	1	<p>Bachelor Degree in Engineering with Masters Degree in Business Administration or equivalent from a reputed Institution / University</p> <p><b>Experience :</b></p> <ol style="list-style-type: none"><li>1. Overall 20 years of working experience in Power Sector (Distribution, Transmission and Generation) including atleast 5 years experience in Regulatory Affairs</li><li>2. Experience in Commercial &amp; Economic matters of Discoms/ tariff matters/ power purchase agreement/ tariff determination of Generation, Transmission and Distribution.</li><li>3. Knowledge of Electricity Markets.</li><li>4. Knowledge of Electricity Act, 2003 and rules and regulations made thereunder.</li></ol>	Rs. 90,000/- per month

SI No	Level of individual consultant	No. of post	Qualification and Experience	Consolidated Fee
2.	Expert Consultant (Finance)	1	<p>Qualified Chartered Accountant / Cost Accountant / MBA (Finance)</p> <p><b>Experience :</b></p> <ul style="list-style-type: none"> <li>• Overall 20 years of working experience in Financial matter with :</li> <li>• At least 10 years of full-fledged experience in the field of financial modelling for Electricity Tariff Determination to deal with the job requirements and should also be fully conversant in the latest accounting procedures for Companies, forex&amp; taxation matters.</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Knowledge regarding Company Act 2013</li> <li>• Tally software</li> <li>• Matters related to Income Tax</li> <li>• TDS and GST return uploading</li> <li>• Knowledge regarding preparation Receipt and Payment Account, Income and Expenditure, Balance Sheet and Profit and Loss Account</li> <li>• Experience regarding Social Audit, Internal Audit, Statutory Audit and other Audit related to commercial account.</li> <li>• Experience in carrying out economic analysis and use of Statistical techniques as related to Power Sector</li> </ul>	Rs. 90,000/- per month

SI No	Level of individual consultant	No. of post	Qualification and Experience	Consolidated Fee
3.	Staff Consultant (Technical)	1	<p>Bachelor Degree in Engineering with Masters Degree in Business Administration or equivalent from a reputed Institution / University</p> <p><b>Experience :</b></p> <ul style="list-style-type: none"> <li>• Work experience of not less than 3 years in the field of Power Sector in Regulatory Affairs or Distribution and / or Transmission and / or Generation or Power Planning and load System flow studies OR Renewable Energy OR Electricity Markets.</li> <li>• Proficient in MS Office Tools specially Advanced Excel</li> <li>• Candidates having experience of working in Electricity Regulatory Commission shall have added advantage.</li> <li>• Should be conversant with the Regulatory framework in the Power Sector of India, Roles and responsibilities of Electricity Regulatory Commission, Regulatory Concepts in Power Sector, Indian Electricity Act - 2003, Tariff Policy, National Electricity Policy etc.</li> </ul>	Rs. 60,000/- per month
4	Staff Consultant (Technical IT)	1	<p>BE/B. Tech. in Computer Science or IT or Master in Computer Application</p> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• 5 years experience in Electronics Data Processing out of which 2 years experience should be in actual programming</li> <li>• Website designing</li> <li>• Skills relating to website administration</li> <li>• Good written and verbal communication skills</li> <li>• Adequate experience of handling computer systems in Govt. Departments / PSU or large Private Organization including managerial responsibilities</li> <li>• Management of Computer, IT and MIS facilities</li> <li>• Preferably experienced in Power Sector</li> </ul>	Rs. 60,000/- per month



## **GENERAL TERMS & CONDITIONS :**

1. Normal working hours would be as per the Order issued by the Government of Arunachal Pradesh from time to time. The personnel may be called on a Saturday, Sunday and other gazetted holidays, and also asked to sit beyond normal working hours in case of necessity.
2. In addition to holidays notified by the State Government, the Consultants shall be entitled for leave as notified by the Commission from time to time.
3. Consultants appointed shall be governed by the provisions of the APERC Appointment of Consultants Regulations-2018 and as amended from time to time and in future too. Copy of the Regulation is available on APERC's website viz. [www.aperc.nic.in](http://www.aperc.nic.in)
4. **DURATION OF CONTRACT :** The contract will be initially for a period of 3 years which can be extended for upto five years. In deserving cases an annual escalation as deemed fit by the Commission may be given based on the performance during preceding year.
5. **PAYMENT TERMS :** The consultant shall be paid lump sum monthly remuneration (the agreed amount) on completion of the month. TDS shall be deducted as per Income Tax rules.
6. **TERMINATION OF CONTRACTS :** The assignment may be terminated earlier by either the employer or the employee by giving one month's notice, or one month's salary in lieu thereof. Provided, in case of disciplinary action the notice period shall not apply to APERC.
7. Appointment under this assignment shall be on purely contract basis for a limited period only. Such appointment shall not vest any right to claim for regular appointment in APERC.
8. APERC reserves the right not to fill up all or any of the above-mentioned positions, without assigning any reasons what so ever.
9. Only short listed candidates will be called for an interview to be taken by the Selection Committee.
10. Interested and eligible candidates may send their applications, in the prescribed format as given in Annexure I, duly completed and signed and addressed to "The Secretary, Arunachal Pradesh State Electricity Regulatory Commission, O.T. BUILDING, 2ND FLOOR, NITI VIHAR MARKET, T.T. MARG NITI VIHAR, ITANAGAR – 791111" latest by 24<sup>th</sup> September 2023. Applications may be sent either through post or through email ([secy-aperc-arn@gov.in](mailto:secy-aperc-arn@gov.in)) which should be followed by signed hard copy through post . Application received in the office of the Commission after due date i.e. after 24/09/2023 and without requisite documents or incomplete in nature shall be rejected.



**Secretary**

**A.P. State Electricity Regulatory Commission  
Itanagar**

## BIODATA

Post Applied For : \_\_\_\_\_

### I GENERAL INFORMATION :

- 01 Name of the Candidate :
- 02 Date of Birth :
- 03 Father's Name :
- 04 Permanent Address :
- 05 Contact Address :
- 06 Tel. No. :
- 07 Mobile No. :
- 08 Email :

### II (a) Academic / Professional Qualifications :

Degree	University	Institute	Field / Specialization	Year of Passing


**NB : A brief on the Project Work undertaken and the Internship done during MBA course may be attached.**

### (b) Experience :

Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient				
Office / Institution/ Organization	Post Held	From	To	Nature of duties in brief

(C)

<b>Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.</b>	
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 NB : Please attach a colour passport size photograph, self-certified copies of the Degree Certificates, mark sheets of MBA, experience certificates, age certificate and any other relevant documents you feel to attach.

Signature of the Candidate

Date :

Place: